

Planning Year Session 4: Meeting the Needs of All Students

Tuesday, December 15, 2015
Department of Public Instruction
8:30 – 4:00

Time	Room	Topic	Notes	Presenter
8:15	150	<i>Please sign in.</i>	<i>Please enjoy some light refreshments.</i>	
8:30	150	Welcome	<i>School numbers are ready!</i>	Dr. Kebbler Williams
8:35	150	EC: Regulations and Law		Ms. Karen Little
9:35	150	EC: Special Funding		Ms. Lori Peterson
10:20	BREAK			
10:30	150	EC: How to Effectively Manage Parental Concerns and Complaints		Mr. Kevin Allen
11:15	150	State Board Policies		Ms. Cande Honeycutt
11:45	LUNCH			
1:00	150 (via Skype)	On the Ground Expert	<i>Utilizing resources and partnerships to maximize personalized education programs</i>	Ms. Lori Cozzi, Executive Director ArtSpace Charter School
1:30	150	English Language Learners		Ms. Ivanna Mann Thrower Anderson
2:00	150	NC Testing Requirements		Mr. Paul Davis
2:45	BREAK			
2:55	150	Admissions Policies and Procedures		Ms. Cande Honeycutt
3:25	150	Planning and Oversight: Students, Performance, and Finances		Mr. Brian Smith
3:55	150	Closing	<i>Governance Strengthening Exercise RTO Update</i>	Dr. Williams

Happy Holidays!

Governance Strengthening Exercise: Reporting

(Please complete both deliverables stated below and include them in the school's Ready to Open Progress Report in May).

The board should require and receive mission-based reports from management that are timely, accurate, and help members adequately perform the spectrum of oversight:

- (1) As formal action, the board should adopt a policy regarding the acceptable deliverables and report content from administration in the areas of academics and finances. The policy should include the timeframe of each report that is due.*
- (2) When completed, the report schedule should be added to the board's calendar of meetings as a reminder of when to expect and discuss each report.*

*****Deliverables for this exercise: (1) Policy (2) Board Calendar with report schedule**

Below are examples of report content and acceptable deliverables.

<i>Academics</i>	<i>Finances</i>
<ul style="list-style-type: none">• <i>Academic Progress</i><ul style="list-style-type: none">○ <i>Growth and proficiency</i>○ <i>Grade levels and subgroups</i>○ <i>Alternative Assessment Results (PBL, Portfolio, etc.)</i>○ <i>Progress on new initiatives or programs (implementation and effectiveness)</i>○ <i>Teacher training and support (methods, practices, etc.)</i>• <i>Student attendance, attrition, suspension</i>• <i>Exceptional Children statistics</i>	<ul style="list-style-type: none">• <i>The balance sheet</i><ul style="list-style-type: none">○ <i>Demonstrates current net worth of organization</i>○ <i>Assets, liabilities, and equity</i>○ <i>Cash flow statement</i><ul style="list-style-type: none">▪ <i>Demonstrates all transactions for a period</i>▪ <i>What comes in...and goes out</i>○ <i>Income and expense statement</i><ul style="list-style-type: none">▪ <i>Makes a miniature budget for the particular period</i>○ <i>The budget versus the actual report</i><ul style="list-style-type: none">▪ <i>Demonstrates whether the school is meeting goals, making a profit (cumulative), etc.</i>• <i>Grants applied for/awarded</i>
<i>*Just suggestions...reports should be results-based and align with the strategic goals of the organization.</i>	